



A. Reynolds Electric LLC

Employment Application

Please Print

Applicant Information

Applicant Name (Last, First, Middle)		Date of Birth (mm/dd/yyyy)
Address (Street, Town, State, Zip Code)		Apartment/Unit #
Email	Phone	
Driver's License Number	Expiration Date	State of Issue
Are you a citizen of the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If no, are you authorized to work in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Have you ever been convicted of a felony? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please explain:	
Have you had any accidents during the past 3 years? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Have you had any traffic violations during the past 3 years? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Have you ever served in the armed forces? Yes <input type="checkbox"/> No <input type="checkbox"/>		Branch
Dates Served From: To:	Rank at Discharge	
Honorable Discharge? Yes <input type="checkbox"/> No <input type="checkbox"/>	If other than honorable, please explain:	

Employment Information

How did you hear about our company?	
Current Employer	Years of work experience DIRECTLY RELATED to the position applying for
Desired Hourly Compensation \$	Date available to start work (mm/dd/yyyy)
Were you previously employed at this company? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, when (mm/yyyy)
Have you previously applied to work at this company? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, when (mm/yyyy)

Education

High School	Address (Town, State)	Dates of attendance From: To:
Did you graduate? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, degree obtained and graduation date (mm/YYYY):	If no, subject studied:
College	Address (Town, State)	Dates of attendance From: To:
Did you graduate? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, degree obtained and graduation date (mm/YYYY):	If no, subject studied:
Trade, Business, or Online School	Address (Town, State)	Dates of attendance From: To:
Did you graduate? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, degree obtained and graduation date (mm/YYYY):	If no, subject studied:

Previous Experience – Begin with the most recent

Name of Employer	Dates employed From: To:
Address (Town, State)	Phone
Job Duties	
Position	Reason for leaving:
Name of Supervisor	May we contact your supervisor? Yes <input type="checkbox"/> No <input type="checkbox"/>
Name of Employer	Dates employed From: To:
Address (Town, State)	Phone
Job Duties	
Position	Reason for leaving:
Name of Supervisor	May we contact your supervisor? Yes <input type="checkbox"/> No <input type="checkbox"/>

Name of Employer	Dates employed From: To:
Address (Town, State)	Phone

Job Duties

Position	Reason for leaving:
Name of Supervisor	May we contact your supervisor? Yes <input type="checkbox"/> No <input type="checkbox"/>

Certifications & Licenses – Select all that apply

Apprentice <input type="checkbox"/>	State of Issue	License #
Journeyman <input type="checkbox"/>	State of Issue	License #
Master <input type="checkbox"/>	State of Issue	License #

What Certifications do you have? (Please list all that apply)

References – Three Professional References

Full Name	Relationship
Company	Phone
Address (Street, Town, State)	

Full Name	Relationship
Company	Phone
Address (Street, Town, State)	

Full Name	Relationship
Company	Phone
Address (Street, Town, State)	

Disclaimer, Authorization, and Signature – Please read carefully before signing

I certify that all the information contained in this application is accurate and complete to the best of my knowledge. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or grounds for termination of employment.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information that they may have, personal or otherwise and release A. Reynolds Electric LLC from any and all liability for any damage that may result from utilization of such information.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with A. Reynolds Electric LLC creates an actual or implied contract of employment. I understand that, if I accept employment with A. Reynolds Electric LLC, it will be on an at-will basis. This means that either A. Reynolds Electric LLC or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I understand that a consumer credit report or criminal records check may be necessary prior to my employment. If such reports are required, I understand that, in compliance with federal law, A. Reynolds Electric LLC will provide me with written notice regarding the use of these reports and will also obtain a separate written authorization from me to consent to these reports. I also understand that a poor credit history or conviction will not automatically result in disqualification from employment.

I agree to submit to drug and alcohol testing, if requested. I release A. Reynolds Electric LLC, its employees, and any other persons or companies from all liability arising out of or related in any way to such testing.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document forms upon hire.

I have read, understand, and agree to the foregoing.

Signature of Applicant: _____ Date: _____

Print Name: _____

A. Reynolds Electric LLC is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, or disability.